OVERTON COUNTY EDUCATION ASSOCIATION
CONSTITUTION AND BY-LAWS
1987

ARTICLE I Name
The name of this organization shall be the OVERTON COUNTY EDUCATIONAL ASSOCIATION.

ARTICLE II Purposes

SECTION 1. To promote within the educational personnel group the highest type of professional practices; to encourage active participation of all teachers in the solution of school problems; to urge every member of the profession to be a progressive student of education; and to arouse allegiance to a genuine spirit of professional ethics.

SECTION 2. To encourage higher qualifications for entrance into the teaching profession; to promote teacher participation in school management; to aid in securing and maintaining adequate salaries, tenure, sound retirement systems, and such other improvements in conditions as will enable teachers to function properly as vital factors in educational progress.

SECTION 3. To promote, encourage, and assist other local teacher's organizations and to promote the cooperation among such organizations and the members thereof.

SECTION 4. To cooperate with parent-teacher associations and other civic bodies having educational objectives and to aid in interpreting to the public the problems, the functions, and the steady progress of the public schools.

SECTION 5. To encourage teachers to exercise their rights and privileges as citizens and to accept, willingly, leadership in civic affairs.

ARTICLE III Membership

All instructional and supervisory personnel may become members of the Overtown County Educational Association upon payment of dues to associations.
ARTICLE IV Officers and Boards

SECTION 1. The officers of the Association shall consist of a president, a vice president, a secretary, and a treasurer.

SECTION 2. There shall be a representative body with limited governing powers, to be known as the Board of Directors, which shall consist of: (1) one representative from each school, and (2) the officers.

SECTION 3. A quorum for the Board of Directors shall consist of six members.

SECTION 4. There shall be an Executive Committee with executive powers only, which shall consist of the officers of the Association.

ARTICLE V Affiliation

The Association shall affiliate: (1) with the State Associations; (2) and with the National Education Association.

ARTICLE VI Rules for Amending

An amendment to this constitution may be introduced at any regular meeting of the Board of Directors, to be acted upon at a subsequent regular meeting, but not later than two subsequent regular meetings.

A copy of the proposed amendment, together with the recommendation of the Board of Directors, shall be made available to each member of the Association for his/her perusal, after which it shall be submitted to a vote of the entire membership. A simple majority of those voting is required to adopt the proposed amendment.

ARTICLE VII

SECTION 1. Any rule, policy or regulation, acted upon by the Board of Directors, shall be submitted to the body for discussion, amendment, and approval by a simple majority of the voting members.
SECTION 2. Motions may be made from the floor directly to the chairman and acted upon at any time, subject to Robert's Rules of Order.

ARTICLE VIII

Any part of this constitution which conflicts with a directive of the Board of Education shall be set aside.

ARTICLE IX

The members of the Board of Directors shall be elected by the respective groups whom they represent.

THE BY-LAWS

ARTICLE I Rules of Order

Roberts Rules of Order shall be the authority on all questions of procedure not specifically stated in this constitution and by-laws.

ARTICLE II Duties and Terms of Officers

SECTION 1. All officers shall take office at the last meeting of the Association of the school year or prior to June 1st, and shall serve for two years. In case a vacancy in an office occurs, it shall be filled by the Board of Directors, excepting the office of president. The vice president shall complete the unexpired term, plus one.

SECTION 2. The vice president shall assume all duties of the president in case of absence of the president.

SECTION 3. The secretary or his/her representative shall keep a record at all meetings of the Association, the Board of Directors, and the Executive Committee. He/she shall prepare and keep on file a correct list of names and addresses of the members of the Board of Directors, and of the Executive committee. Together with the president, he shall sign all vouchers authorized by the Board of Directors.
SECTION 4. The treasurer shall be responsible for all funds of the Association and shall deposit them as authorized by the Board of Directors.

SECTION 5. The national, state, and local dues of the president, vice president, and those of the Membership Committee Chairperson and the Negotiations Chairperson shall be reimbursed to them by the Association at the end of each school year, beginning with the 2005-2006 school year.

ARTICLE III Board of Directors

SECTION 1. Upon the Board of Directors shall rest the duties, responsibilities, and final authority for the conduct of the Association in all matters except as stated otherwise in the constitution and bylaws; provided that they may at any time refer any matter to the entire membership for general consideration, with the Board prescribing the manner of voting thereon.

SECTION 2. The Board of Directors shall approve the spending of funds in any amount beyond $100.00.

SECTION 3. The meetings of the Board of Directors shall be held at the call of the president or at the call of the majority of the Board of Directors. It shall be the duty of the Board to act upon matters of business which are to be presented at the regular meetings of the association, and to fill vacancies which may arise between the annual meetings.

ARTICLE IV Executive Committee

SECTION 1. The Executive Committee shall expedite in every possible way the legislative and executive business of the Board of Directors. It shall consider all matters presented for the attention of the Board between sessions, and shall make a report with recommendations at each meeting of the Board. It shall also serve as an executive body in all matters delegated to it. It shall meet at least four times during the year at a time agreed upon by the members and may be called by the Board of Directors or by the president for urgent business.

SECTION 2. The Executive Committee shall as such time as shall be designated by the Board of Directors at the first meeting, present a budget giving estimates of income and of regular necessary expenditures for the current year, which shall include a separate estimate for each committee. This budget may be revised by the Board of Directors at any time.
ARTICLE V Standing Committees

SECTION 1. There shall be the following standing committees, appointed by the president and subject to the approval of the Board of Directors: Membership; Social and Courtesy; Communications; Professional Rights, Responsibilities, and Grievances; and Negotiations.

SECTION 2. The duties of the Membership Committee shall be to encourage all teachers to belong to the local association, the Tennessee Educational Association and the National Education Association.

SECTION 3. The duty of the Social and Courtesy Committee shall be to plan all social functions for the teacher's association and establish a memorial on the death of a member, a member's husband or wife, father or mother, or son or daughter. They shall also honor retiring teachers.

SECTION 4. The duties of the Communications Committee shall be to publicize, report, and distribute information to the public concerning activities of the Overton County Education Associations.

SECTION 5. The duties of the Professional Rights, Responsibilities, and Grievances Committee shall be to be aware of and inform members of the information concerning ethics, tenure, and all other aspects of professional rights and responsibilities.

SECTION 6. The duties of the Negotiations Committee shall be to represent the Overton County Education Association membership in contract negotiations with the Overton County Board of Education.

ARTICLE VI Nominations and Elections

An ad hoc committee shall be appointed by the Board of Directors to conduct the election of officers by ballot. The Board of Directors shall have the power to make all necessary rules for carrying out the election. Nominations for the various officers may be brought in by the Committee in writing, and nominations may also be made from the floor.
ARTICLE VII Meetings

SECTION 1. Meetings of the Association shall be held at quarterly throughout the school year. Special meetings shall be called by the president with the consent of the Board of Directors.

SECTION 2. The order of business should be as follows, unless changed by the vote of those present: (1) opening remarks by the president, (2) secretary's report and adoption of minutes, (3) treasurers report, (4) reports of standing committees, (5) reports of temporary committees, (6) unfinished business, (7) and new business.

ARTICLE VIII Dues

All dues to the Overton County Education Association, the Tennessee Education Association, and the National Educational Association will be withheld by the director of schools at a time specified by the membership. A member wishing to disaffiliate from the associations may request that dues to all associations not be withheld by making this request, in writing, to the association president, during a window of time consisting of the first day of the school year until October 1st of the same school year.

ARTICLE IX Quorum

A voting quorum will consist of a simple majority of the members present at any regular scheduled or called meeting.

ARTICLE X Amendments to the By-Laws

The by-laws may be amended by a simple majority vote at any regular meeting, provided notice in writing of a proposed amendment shall have been filed with the secretary and presented at the meeting preceding the one at which it is to be voted on.